



Opportunity: Executive Director - The Environmental Learning Center

The Environmental Learning Center's is conducting a search for its new Executive Director. The new ED will guide the transformation of the organization to become an even stronger regional destination, a world-class environmental education leader, and a top-ranked center for discovery, learning, wellness and science. This job offers a tremendous opportunity to the right leader with the ideal mix of skills and qualifications.

The Environmental Learning Center's is an environmental education and nature center located in the Vero Beach community and situated on Wabasso Island. Its mission is to educate, inspire and empower all people to be active stewards of the environment and their own well-being.

SCOPE AND RESPONSIBILITIES:

The Executive Director of the **Environmental Learning Center** is responsible for the overall strategic and operational leadership of the organization. The ED will exhibit a high level of collaboration, team building and influencing skills to achieve outstanding performance throughout the organization. Through a commitment for the Center's environmental and educational mission, growing revenue – both earned and contributed – and controlling expenses will be critical as the ED provides leadership across the organization and inspires her or his staff to excellence in all areas.

The ED will need **lead** a team of staff and volunteers, work with a committed board and balance **internal management** responsibilities with **external relations and fundraising abilities** to realize the long-term vision of the Center. The new ED will lead bringing this a new comprehensive master plan that sets a bold 10 year vision for the campus to reality including the development of strategic programs and a funding strategy.

The ED leads, plans, and monitors all activities of the Center as per the policies prescribed by the Board of Directors. The ED reports directly to the Board and is the primary spokesperson for the Center. He/she, working with the Board, will develop the vision for the Center and create and execute strategies for implementation. He or she provides the Board with strategic and actionable recommendations on issues and opportunities confronting the Center. The ED is responsible for the day-to-day management of Center operations.

The ED manages the Center's resources, both personnel and fiscal, including attracting, retaining, developing and evaluating professional staff and volunteers. The ED sets the tone for the culture of the Center, ensuring a high-performing, collaborative and rewarding workplace—a workplace of choice for the region.

The following skills are necessary for this position:

- A leader of people, with the ability to create a strong and values-based organizational culture;
- A commitment to the environment and nature and a proven steward of the natural world;
- Proven experience in the leadership and management of an environmental learning center, nature center, botanical garden, museum or similar visitor-related institution;
- Track record in fundraising and development with ability to build and cultivate donor relationships and secure major gifts to support the growth of the Center;
- Demonstrated ability and experience working with external government and cultural stakeholders to advocate for the Center and identify and develop alternate public support;
- Prior success in working with a Board of Directors, volunteers, civic and community leaders, the media, government and professional associations;
- History of growing revenue, particularly from guest services and earned income streams;
- Proven experience in creating, managing, and monitoring operational and capital budgets as well as strategic and master plans;
- An understanding of technology applications to maximize performance; enhance experiences; and reach new and diverse audiences;
- Experience in dealing with the media and an understanding of crisis communications;
- History developing or overseeing public and education programs;
- Knowledge of appropriate educational standards and understanding of nature center or botanical collection design.
- Bachelor's degree is required, ideally with a degree in a field related to the position. An advanced degree is preferred.

The full job profile can be found here – <http://bit.ly/ELCED2019>

To be considered for this excellent opportunity, please forward cover letter and detailed resume to:

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