



## **Career Training for a Sustainable Future Summer High School Internship**

*made possible through the generous support of United Way and Grand Harbor Community Outreach*

**We are pleased to offer a 6-week paid internship for highly motivated Indian River County students from low-income families.**

**About the ELC:** The mission of the Environmental Learning Center, a not-for-profit nature center located in Vero Beach, FL, is “to educate, inspire and empower all people, including those with minimal access to nature, to be active stewards of the environment and their own well-being.” Now in its 30th year, the organization serves on- and off-site nearly 20,000 children and adults through school excursion, camp, adult education, professional development, special event and other programs. Its 64-acre campus is surrounded on three sides by the Indian River Lagoon, an estuary of national significance, and is 1.4 miles from the Atlantic Ocean. The campus includes native plant gardens, an interactive museum including aquaria and touch tank, pontoon boat and canoes, children’s nature play area, visitor center, gift shop, picnic facilities and more. One and a half miles of raised boardwalks, trails, docks and elevated lookout stations with educational signage and a wireless audio tour allow guests an educational first-hand experience of mangrove forests and the lagoon.

**Scope of Internship:** Summer 2018 is shaping up to be an exciting season for growth and learning. The Environmental Learning Center (ELC) seeks motivated interns with multi-disciplinary interests to learn and explore careers leading to a more sustainable future through working with staff and volunteers in teaching camps for children, maintaining the grounds and walking trails of our beautiful nature campus, marketing and communicating our organization’s activities to the public, maintaining the large display public aquaria and touch tank, assisting in general guest services, conducting ecological field research, and receiving mentoring from our nature center staff in all manner of operations.

**Eligibility:** This internship is open to high school students of at least 16 years of age by May 30<sup>th</sup>, who qualify for free and reduced lunch, and have a social security number.

**Commitment:** Wednesday, May 30<sup>th</sup> through Friday, July 20, 2018. Work schedule varies but adds up to a total of 24 hours per week.

**Compensation, Food, and Transportation:** This is a paid internship for \$8.25 per hour. Breakfast and lunch are provided onsite each day. If in need of transportation to and from campus, arrangements will be made. ELC is not on a GoLine stop.

**Application Deadline:** Wed. April 11<sup>th</sup>, 2018.

**Application Procedure:** Complete the application form and email it along with supporting documentation (see application components below) to Sarah Rhodes-Ondi, ELC Naturalist, at [Sarah@discoverelc.org](mailto:Sarah@discoverelc.org). Contact Sarah via email or at 772-589-5050 ext. 110 with any questions.

### **Application Components:**

- 1) Completed Application Form.
- 2) One page essay describing career interests.
- 3) Two letters of reference from teachers or coaches (no relatives please).



**Application Form:**

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Number Street City State Zip

Telephone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Area Code and Number

Email: \_\_\_\_\_

Mailing Address:

\_\_\_\_\_  
Number Street City State Zip

Have you ever been employed by ELC? \_\_\_ Yes \_\_\_ No If yes, date: \_\_\_\_\_

Are you legally eligible for employment in the US? \_\_\_ Yes \_\_\_ No

High School Name and Location: \_\_\_\_\_

High School years completed at start of internship 1 2 3 4

Anticipated Graduation Date: \_\_\_\_\_

- 1) Describe your high school extracurricular activities (including sports, clubs, or organizations in which you are, or have been, involved):
  
  
  
  
  
  
  
  
  
  
- 2) Describe any volunteer, leadership or community activities you participate or have participated in:
  
  
  
  
  
  
  
  
  
  
- 3) Describe any special skills you may have or awards you have won:



4) Describe any hobbies or special interests:

5) Describe your interest in the environment and nature:

6) How did you hear about this opportunity?

7) Describe how you feel about working with and mentoring younger children:

8) **Essay:** In one page, please share your career interests and goals. How will your internship at the Environmental Learning Center, help your career path?

9) Do you receive a free or reduced-cost lunch?\*  Yes  No

Does your parent or guardian qualify for Assistance Programs (e.g. SNAP or TANF)?\* Yes  No

\* **This form must be accompanied by proof of one of the following.** Please check which:

- Enrollment in the Free and Reduced Lunch Program of your school
- Enrollment in the Food Assistance Program (SNAP)
- Enrollment in the Temporary Cash Assistance for Needy Families (TANF) Program

Current gross household income meeting federal guidelines for free or reduce price meals  
<https://www.isbe.net/Documents/HEA-68-06.pdf>

If accepted to the internship, do you need assistance with transportation to and from campus?  Yes  No

By my signature below I certify that all information in this application is accurate to the best of my knowledge. I authorize the Environmental Learning Center to seek verification as needed during the selection process.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date